



# Marin Horizon School

WHERE ACADEMICS & CHARACTER ARE CLASSMATES

## After School Teacher

Reports to: Director of Auxiliary Programs

Hours: 12:30 p.m. to 5:30 p.m., Monday to Friday

### SCHOOL DESCRIPTION

Marin Horizon School, located in Mill Valley, CA, is a progressive, toddler – 8th grade school with approximately 280 students. The Montessori-inspired, inquiry-based curriculum focuses heavily on hands-on, collaborative learning in order to develop students' academic and social-emotional skills. The school views character education and self-advocacy as integral to growth in and out of the classroom and acknowledges diversity, equity, and inclusion as necessary elements of a strong community.

### POSITION DESCRIPTION

- Supervise and engage students in the after-school program, overseeing art projects, outdoor games, and homework, all within a safe and supportive environment.
- Manage classroom dynamics and transitions proactively and thoughtfully.
- Oversee nap time and snack time routines efficiently.
- Maintain accurate attendance records and follow reporting procedures.

### PRIMARY RESPONSIBILITIES

- Experience leading after-school programs with youth, demonstrating creativity and effective engagement techniques both inside and outside the classroom.
- Proficiency in classroom management techniques that support a positive learning environment and enhance student participation.
- Ability to manage multiple responsibilities while prioritizing the well-being and safety of students.
- Strong communication skills to effectively interact with students, parents, and fellow staff members.

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Pay: \$24/hour

Interested candidates should send a cover letter and resume to [jobs@marinhorizon.org](mailto:jobs@marinhorizon.org) by July 26th.