Self-Employment Verification

I, _____, declare under penalty of perjury that I am self-employed or an independent contractor in the profession listed below and that the information recorded on this form is true and correct to the best of my knowledge. I understand that one or more of the following documentation must be provided by all self-employed parents to determine the need and eligibility for childcare services: Receipts for all income/expense (last 30 days), most recent bank statements or income taxes, business license, lease agreement, monthly appointment log or other means of contact, documentation and or business records that will substantiate employment status including days and hours of need and rate of pay.

_____ _____ ____/___/____

Parent signature **Print name** **Date**

Business Hours of Operation (select one)

SET SCHEDULE **OR** VARIED SCHEDULE

Please specify the your work schedule each day (i.e. Monday 11am-7pm)

Monday	_____ am/pm	**to**	_____ am/pm
Tuesday	_____ am/pm	**to**	_____ am/pm
Wednesday	_____ am/pm	**to**	_____ am/pm
Thursday	_____ am/pm	**to**	_____ am/pm
Friday	_____ am/pm	**to**	_____ am/pm
Saturday	_____ am/pm	**to**	_____ am/pm
Sunday	_____ am/pm	**to**	_____ am/pm

If your work schedule varies, please answer the following based on what you could work:

Circle possible work days: **Su M T W TH F Sat**

☐ **Hours & Days vary:**
Minimum number of hour/day _____
Maximum number of hours/days _____
Earliest start time_____ Latest end time_____

☐ **Work same hours but different days**
State time: _____am/pm **to** _____am/pm

Describe the method of payment received:

Rate of pay $_____ per _____ Form of payment: ☐ Cash ☐ Check

I get paid: ☐ **Daily** ☐ **Weekly** ☐ **Every two weeks** ☐ **Twice a month** ☐ **Monthly**

Describe type of business and duties: